

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1st NOVEMBER 2020 AT 5.00PM VIRTUALLY

In Attendance –	Cllr M Pilkington Cllr S Martin Cllr L Sackett Cllr R Bird Cllr M Roscoe Cllr S Hyden	Cllr S Ratledge Cllr J Windsor - Chairman Cllr O de Braekeler Members of the Public: 5
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APOLOGIES FOR ABSENCE –

Cllr M Jones sent his apologies for the meeting.

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS – Cllr Ratledge declared he was Chair of the Governors of Huxley Primary School.

PUBLIC SESSION

No Public Participation matters were raised.

MINUTES

RESOLVED 20/022 that the Chair signs, as a true and correct record, the minutes of the meeting held on 6TH September 2020 proposed by Cllr Sackett and seconded by Cllr Hyden.

MATTERS ARISING FROM THE MINUTES

No matters arising from the minutes were raised that were not covered on the agenda.

Cllr Pilkington joined the meeting.

BUSINESS AND CORRESPONDENCE

Guy Lane Speed Limit – it was reported that the speed reduction on Guy Lane has now been implemented. Cllr Bird thanked the Parish Council for everything they have done with regards to this.

Huxley Primary School – Parish Council had arranged a consultation virtual meeting for residents to provide their comments on the consultation to the Parish Council on 5th November at 6.00pm. These comments would be collated and passed on to CWaC by 30 November. Cllr Ratledge updated the Parish Council that the Action Committee were liaising with CWaC to make a sustainable plan for the school. A member of the PTA advised that this plan was hoped to be in draft form by Wednesday for review.

The Chair asked Ms Copping chair of PTA if she had anything else to add and she replied “nothing more to add to what the Chair of Governors has already said only that the Action Group had a plan which they were submitting.”

Cllr Windsor confirmed that the Parish Council had received an extension on the closing date for comments until the end of November.

Planning Enforcement re Field in Hargrave next to the Church – Cllr Windsor reported that she was not aware of any decision having been made, a retrospective planning application has been submitted following a visit from the Enforcement Team. Not much more can be done until a decision was made on the retrospective planning application

ACTION: Clerk to ask when the next CWaC Planning Committee meet?

Change of use to Deli and butchery at the Inn at Huxley – Cllr Windsor reported that the Inn at Huxley had opened a Butchers and Deli without change of use permission.. The Enforcement Officer had visited, and the Parish Council has been advised that a retrospective planning application will be submitted. The Parish Council will have the opportunity to comment once the planning application is consulted upon.

One resident left the meeting.

Cllr Pilkington questioned if the Environmental Health or Trading Standards would need to be involved due to raw meat being sold on the premises.

Noise complaint at Little Pig Glamping Site – Cllr Windsor reported that the clerk had received comments from a resident with regards to noise levels on the Little Pig Glamping Site. The resident was asked if they wished to attend the meeting to speak but had not responded. The owners of the Little Pig Glamping Site attended the meeting and advised that there is a sign advising holiday makers no noise after 10.30pm.

Mrs Strefford reported that they did have a Camper Van festival that they had fully licensed and approved by CWaC at the beginning of September – this event was agreed to finish at 12.00 midnight. Mrs Strefford was disappointed that the resident had not approached them directly before coming to the Parish Council but would monitor the noise levels carefully in future

Cllr Hyden confirmed that his property over-looked the site and he never hears any noise from the site.

ACTION: Clerk to contact the resident and confirm that Mrs Strefford is available to speak directly should the resident wish to contact her.

Three residents left the meeting.

Verbal communication re house at Williams Wood, Broomheath Road - It was reported that the owner of Williams Wood on Broomheath Road had contacted the Parish Council to seek support for a sustainable 'passive' house he would like to apply for planning permission.. The area falls within Hargrave and Huxley Neighbourhood Development Plan. Cllr Windsor reported that she had advised that the resident needs to submit the planning application to CWaC. CWaC will need to take our Neighbourhood Plan into account when deciding. Tarvin Parish Council will be consulted upon and not Hargrave and Huxley regarding this as it is not within our Parish Council area.

Cllr Ratledge suggested that a map should be available showing the boundary of Hargrave and Huxley Parish Council over the area in which the Neighbourhood Plan covers.

ACTION: Cllr Sackett to look to see if this is available.

Footpaths – Footpath between Hargrave and Huxley - no further update following last meeting. Cllr Sackett suggested that Richard Ankers be chased.

ACTION: - Clerk to write to Richard Ankers and ask for an update on progress and schedule for this work.

Village Gates – Cllr Sackett confirmed that she has not chased CWaC regarding this. Cllr Bird asked for clarification

if project could be too expensive. Cllr Sackett advised that there may be funding available from the Police Commissioner in the future however, the Police Commissioner is dealing with funding for covid grants at present only.

Flooding to road outside the Croft – Cllr Pilkington reported that CWaC have been out to review the drains. Flooding seems to have improved but the drains appear to be full.

Cllr Hyden confirmed that flooding on Hoofield Lane has been rectified not through CWaC – this was rectified through private work that has been undertaken by a resident.

PLANNING

The Planning Register dated 23/10/2020 was accepted and changes to the planning register from last meeting were noted.

Planning Applications received after the Agenda has been sent out:-

20/03604/FUL - 2 Golden Nook Cottages Chapel Lane Huxley Chester Cheshire CH3 7RS – the Parish Council undertook to review this application and comment back following the meeting.

FINANCIAL ITEMS

Accounts for payment

RESOLVED 20/023 Year to date cashbook dated 23/10/2020 was approved as a true and correct record. Approved Cllr Windsor, seconded Cllr Hyden

Income – it was reported that between May & October £1.96 had been received from Interest payments.

Payments made/received since last meeting:-

Clerk Pay	Tax Point 7	£265.88
Clerk Pay	Tax Point 8	£234.17
Clerk's Expenses		£31.30
CHALC Training	Training for LS	£25.00

RESOLVED 20/024 to accept the income and payments since the last meeting for approval.

Bank Reconciliation to Cashbook YTD

RESOLVED 20/025 to accept the Bank Reconciliation to the Cashbook dated 23rd October 2020. Cllr Windsor reviewed the bank statements and signed them at the meeting.

Budget 2021-22

The Clerk sought clarification of any provisions for 2021-22 that needed including in the budget. She undertook to circulate a draft budget around the Parish Council so approval could be sought at the January meeting.

ACTION: Clerk to circulate a draft budget.

Salary Review – **RESOLVED 20/026** to accept the pay scale increase for 1st April 2021.

Cllr O de Braekeleer proposed and Cllr Windsor seconded.

ACCESSIBILITY POLICY – The clerk updated the meeting confirming that the company was working on making the website accessible and hoped that this would be available at the next meeting.

ACTION: Cllr Roscoe asked if the minutes of the Parish Council would be more easily accessed on the web site.

ITEMS REQUESTS FOR NEXT AGENDA – please email any agenda items two weeks prior to the next meeting.

Cllr Bird confirmed that gullies had been cleared around Waverton and asked if a schedule was available for the parish council to review to show the maintenance programme.

NEXT MEETING

Sunday 3rd January 2021 at 5pm venue to be agreed. The meeting closed at 18.06

Signed:.....

Dated:.....